

APPLICATION FORM - Public Engagement Funding (Multi-School) 2022/23

Commented [SS1]: Multi school?

1	Name/job title of applicant and academic School Please give name, job title, email address and School of each researcher involved
1a.	Describe the contribution of each member of the project team, including any partners/collaborators likely to participate from outside Edinburgh Napier University. Please outline how the team will work together and what benefit the different areas of expertise will bring.
2	Name of Public Engagement activity A title or one sentence explaining your project
3	What do you hope to achieve with your project and how will you know that you have achieved it? You may wish to refer to the funding criteria while will be used to review your application (max 250 words)
4	Total budget requested (max £5000)
5	Dates/duration/location of planned project. Please specify any applicable external deadlines
6	Please outline the main activities and the target audience or participants. Highlight the intended activity and who it is aimed at (max 250 words)
7	Please outline any engagement outputs which you intend to create (separate from research outputs, not journal articles)
8	Please tell us what level of researcher you are (Research student, Early Career Researcher, Senior Researcher...)?

9	Have you received Public Engagement funding from the University in the past? If so, please give more details.

		Yes	No
10a.	Will your public engagement activity involve potential vulnerable individuals? (young people under 18, older people over 70, people with additional needs, people with learning disabilities, people with asylum status or other groups)	<input type="checkbox"/>	<input type="checkbox"/>
10b.	Is the public engagement activity discussing socially or culturally 'controversial' topics (for example pornography, extremist politics, or illegal activities)?	<input type="checkbox"/>	<input type="checkbox"/>
10c.	Is there any realistic risk of researchers or any participants experiencing either physical or psychological distress or discomfort?	<input type="checkbox"/>	<input type="checkbox"/>
10d.	Will your public engagement activity involve the collection of data directly from participants?	<input type="checkbox"/>	<input type="checkbox"/>
10e.	Will your public engagement activity involve taking and photos or filming the participants?	<input type="checkbox"/>	<input type="checkbox"/>
10f.	If you are going to report, write up or publish your activity, will the participants' anonymity be protected, and where appropriate will they be informed that this process will be recorded, and be given the opportunity to take part?	<input type="checkbox"/>	<input type="checkbox"/>
10g.	Have you discussed this project with your School PE Lead?	<input type="checkbox"/>	<input type="checkbox"/>

If you have answered YES to questions 10a-c your School Public Engagement Lead may request more information from you if your application is successful, and in some cases advice may be sought from your School Research Integrity Lead.

11	Breakdown of costs: Please provide full details for the planned expenditure below or attach it as an appendix.
TOTAL COST	

Applicant's declaration: I agree to use the funds only for the above purposes and to provide a report within one month of the project's completion.	(applicant to initial)
Supervisor or line manager's approval:	(applicant to initial)

I confirm that I have received approval from my supervisor or line manager to carry out this project and that time has been allocated for this purpose.	
---	--

Please send your completed application form to publicengagement@napier.ac.uk no later than 5pm on Wednesday 16 November 2022.