

Public Engagement Funding 2022-3 Information Sheet

The University is inviting applications from academic staff and postgraduate research students for funding with the aim of extending the opportunity for dialogue between Edinburgh Napier University's research culture and the wider community. The key criterion for funding is that the proposed activity will **creatively engage the public with your research, mutually benefitting publics and our research community.**

In order to prioritise activities that support our communities and researchers with impactful engagement, preference will be given to projects which fulfil the following criteria:

- The potential to engage with areas of multiple deprivation (<https://www.gov.scot/collections/scottish-index-of-multiple-deprivation-2020/>)
- Addressing the impact of the current cost of living crisis
- Activities which are located off campus
- Applications from Early Career Researchers
- Researchers who have not previously received public engagement funding from the university
- Demonstrate a clear link with current / proposed research
- Use an innovative approach to engagement or methodological approach
- Responding to a demonstrated request from a community partner

Any activities that are likely to have a positive impact on communities beyond Edinburgh Napier and improving a public's perception and understanding of research at the university will receive serious consideration. Activities that merely showcase or advertise your work will be given low priority. You are encouraged to consider the criteria which we will use to review your application when you plan your project and to demonstrate this in your application.

There are two separate funding streams which researchers may apply for:

Public Engagement Funding (Single School)

Applications for up to £1,500 may come from researcher(s) from one academic School.

Public Engagement Funding (Multi School)

Applications for up to £5,000. Projects must actively involve researchers from a minimum of two different academic Schools. Applications should demonstrate an active involvement in the planning, delivery and reporting of the project by all researchers from each School.

Applicants may apply for both funding streams, but it is expected that the proposed projects should be substantially different. Where competition is high preference will be given to researchers applying for one stream.

Funding cannot normally be used to cover staffing costs (though exceptions may be made for research students). It is expected that time and resource will be provided for public engagement activities and applicants should discuss the project with their line manager or supervisor before submitting their form.

There are two stages to the application process :

In Stage 1 applicants will need to complete the relevant application form. At this stage, you may not have established the full details of your project (timeline, partners, detailed budget etc), but we are looking for you to articulate your public engagement idea, demonstrating what you would like to achieve. These applications will be reviewed by members of the University's Public Engagement Forum and the applications seen to align with the criteria and with the most potential will proceed to the next stage.

In Stage 2, applicants will be invited to attend a short workshop about creating impactful public engagement projects. After this, applicants will complete a short document outlining their evaluation plans and how they will consider equality, diversity and inclusivity as part of the project.

Researchers should ensure that they complete the appropriate application form. We encourage you to talk to us before you submit your application. If you have any questions regarding the eligibility of your activity/project please contact your School Public Engagement Lead or Dawn Smith, Public Engagement Manager (dawn.smith@napier.ac.uk)

University Public Engagement Manager	Dawn Smith	dawn.smith@napier.ac.uk
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You may find it helpful to refer to the following when planning your activity and application:

- www.publicengagement.ac.uk
- [The engaging researcher](#) (Vitae Careers Research and Advisory Centre – register using your Napier email address for free access to their web resources)

Any funds awarded *must* be spent by 31 July 2023 or will be forfeit. Please consider this restriction when planning your project. Applicants will be expected to engage with the funding process (including evaluation) and a brief project report will be required upon completion of the project.

The deadline for applications is 5pm on Wednesday 16 November 2022.