

## Downloading Exam Papers

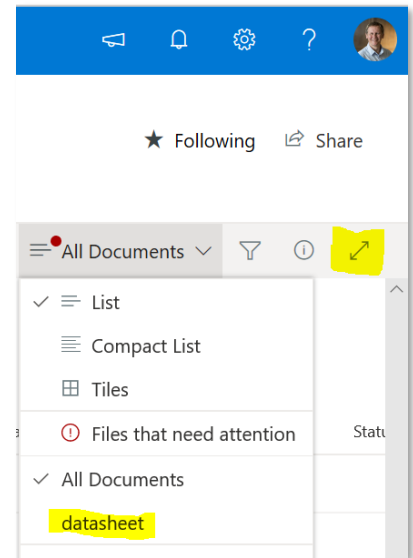
All papers are uploaded by program administrators:

<https://livenapierac.sharepoint.com/sites/exams-tri2-2020-covid19/Exams%202020%20Resits/Forms/AllItems.aspx>

Switch to **datasheet** view and expand the page.

There are 4 statuses for a paper:

- Uploaded – default when paper upload by school admin
- Confirmed – Exams team have checked the paper details
- Ready – LTS team have prepared the Moodle exam ([see video](#))
- Live – Exams team have checked the Moodle exam ([see guide](#)).



Select the papers with *Confirmed* status, download to your computer and extract the zip file.

Name	Module number	Start date and time	End date and time	Status
TEST101.pdf	TEST101	26/06/2020 09:30	03/07/2020 09:30	Confirmed
TEST102.pdf	TEST102	25/06/2020 13:30	02/07/2020 13:30	Confirmed

Once the Moodle exam is prepared, change the status of the papers by selecting them and opening the details pane. Set the status to *Ready* and then click Save.

