My Assessment



When does your assessment period start? **Start planning now!**

Mid trimester assessment

Weeks 6 and 7 (between 9th and 20th October).

End of trimester assessment

Weeks 14 and 15 (between 4th and 15th December)

What assessments do I have?

Your assessments will be detailed on the Moodle site for each of your modules.

If you have any questions about your assessments, please email your School Office, and check the Moodle site for your module.

What do I need to do?

Familiarise yourself with the learning materials on Moodle. Your Module Leader will also detail support available on this Moodle site.

COURSEWORK: You should complete the assessments coursework and submit it via Turnitin

EXAM: If you have an exam, you can find details of the time and location of your assessments exam here: https://my.napier.ac.uk/your-studies/exams/exam-timetable

Fit to Sit & Extenuating Circumstances

You can find information about Fit to Sit, extensions and deferrals here: https://my.napier.ac.uk/your-studies/academic-issues/extenuating-circumstances

Are there academic support resources available?

The <u>Academic Skills</u> Team have developed a range of support to suit you:

Interactive Skills Guides - Covering subjects including:

- literature searching
- academic integrity
- referencing

These interactive guides will lead you through the foundations of university work

Recorded Tutorials - including:

- understanding and using feedback
- approaching exams
- time management

Our recorded tutorials will help you understand what is required as you approach your assessments.





The Academic Skills Team have curated a Resource Bank of online resources to address the most important elements of university work. They've gathered together materials from trusted academic institutions, so you can be sure you're getting reliable advice.

How do I look after my wellbeing?



Student Minds is the UK's student mental health charity. They have a number of resources you might find useful including looking after your mental wellbeing and managing exam stress

Procrastination workshop - Do you struggle to get started with tasks and assignments? This recording explores the psychology behind procrastination and explains why it is so difficult to break these patterns, introducing strategies to help you feel more in control.



& Inclusion

The Counselling & Mental Wellbeing team offers a range of support and advice for students who are experiencing stress, anxiety or other mental health issues. Contact the team for support. Online support is also available through **Togetherall** and SilverCloud.

Wellbeing

If you're struggling to find the support you need, our **Keep on Track** Advisers are here

For more information on making the most of your feedback, check out Making the most of academic feedback by My Learning Essentials.

Consulting your feedback - It is essential to review and understand feedback you have had.

Library Services

Subject Guides are designed to help you find information in a specific subject area.

They include:

- How to find journal articles, books and other materials for your subject.
- Useful databases, websites and other online resources.
- Guidance on referencing styles

Your subject librarian can help by providing an introduction to the Library and resources in your subject area and providing assistance using the Library or finding information.



<u>Disability Inclusion</u> - there is a mid-trimester deadline (Friday 13th October) to confirm your exam support arrangements. If you have not already contacted the Disability Inclusion team to write or update a Learning Profile (support plan) covering the support we can offer you in class and in assessments, please make this a priority. Contact disabilityandinclusion@napier.ac.uk

to listen, offer understanding and help you co-ordinate support.

Your exam

If you have an exam, you can find details of the time and location of your assessments exam here: https://my.napier.ac.uk/your-studies/exams/exam-timetable

It is important to go into your exam refreshed and rested. If you struggle with sleep, check out our Secrets to a Great Night's Sleep workshop.

Is your exam online or on campus?

Online - Do you know how to access your online exam? Do you have a laptop? If not, see here for details on how to borrow a laptop

On campus - Do you know what room your exam is in? Have you checked your travel arrangements and left plenty of time for delays? Remember to bring any equipment you might need.

Your assessment submission

Check that you are comfortable using <u>TurnItIn</u>. If you are unsure about how to <u>use TurnItIn</u>, you can find more information here.

Ensure you leave plenty of time to review your submission. You may want to explore these tools to support you in your writing and learning.

Make sure, when you submit your assessment to allow time for unforeseen circumstances such as technical issues.

For further support contact your Personal Development Tutor (PDT) or Module Leader